

COLEMAN INDEPENDENT SCHOOL DISTRICT

2302 S. Commercial Avenue
Coleman, Texas 76834
www.colemanisd.net

PART-TIME TUTOR PROFESSIONAL APPLICATION

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.
AN EQUAL OPPORTUNITY EMPLOYER

NAME _____ DATE _____
LAST FIRST MIDDLE

ADDRESS _____
STREET CITY STATE ZIP

MAILING ADDRESS _____
(If different) STREET CITY STATE ZIP

SOCIAL SECURITY NO. _____ PHONE () _____

EMAIL ADDRESS: _____

ARE YOU CURRENTLY DRAWING TRS BENEFITS? _____ YES _____ NO

| RECORD OF TEACHING EXPERIENCE | | | | | |
|---|-------------|-------|----|--------------------------|--------------|
| Name of School District (List most recent first) | City, State | Dates | | Subject/Grades Taught | No. Years |
| | | From | To | | |
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| REFERENCES | | | | |
|---|-------------------------------|----------|--------------|-------------------|
| PROFESSIONAL or PERSONAL (One must be Professional) | | | | |
| Full Name | School District/ Firm Name | Position | Phone Number | How Acquainted |
| | | | | |
| | | | | |
| | | | | |

CERTIFICATION

Type of certificate held.

() Valid Texas () Valid other state _____

Area(s) of Certification. Indicate if expired.

I will tutor grades: _____ 3-4 _____ 5-8 _____ 9-12 Subject(s): _____

APPLICANT'S STATEMENT

I hereby certify that the information herein to the best of my knowledge is true, accurate, and complete. Misrepresentation or fraud in any part of this application may be grounds for dismissal or refusal of employment.

I hereby authorize Coleman I.S.D. to contact previous employees and references listed on this application. I agree that all information obtained by the District shall be confidential and shall not be made available to me. I also authorize C.I.S.D. to obtain any criminal history record information relevant to this application from any pertinent source in accordance with the provisions of the Texas Education Code Section 21.917, and I further authorize any law enforcement agency, including, but not limited to, any police department or the Department of Public Safety and the Texas Department of Corrections to furnish C.I.S.D. any such records. (The District may use information obtained under this section only for the purposes of evaluating applicants for employment.)

APPLICANT'S SIGNATURE: _____ DATE: _____

RETURN TO:
Superintendent
Coleman Independent School District
2302 S. Commercial Avenue
Coleman, Texas 76834

Pre-Employment Affidavit for Applicant

For purposes of this affidavit:

Adjudication and conviction refer to a conviction, plea of guilty or no contest (*nolo contendere*), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: _____.

Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

Name (First, Middle, Last)

Date of Birth

Address (Street, City, State, Zip Code)

County

Signed on the _____ day of _____, _____.
Date Month Year

(Signature of Applicant)

I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.*

*This form will be processed separately and not shared with the hiring manager.

Approved by the Texas Commissioner of Education, October 2017.